

BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 23rd November 2022, 7:30pm, Welborne Village Hall.

Present.

Councillors – Simon Guest, Clare Kay, Peter Wood, Andrew Egerton-Smith along with the clerk Bev Long and County Councillor Margaret Dewsbury and South Norfolk Councillor Richard Elliott. One member of public was also present.

1. To receive and accept any apologies.

Donna Dean and Mike Webb – apology accepted from both.

2. To receive declarations of interest in items on the agenda and requests for dispensation.

None

3. To approve the minutes of the meetings

3.1 Held on 5th October 2022 - approved and signed by the chair.

4. Matters arising from the minutes – not covered elsewhere.

4.1 Litter wardens – Susan Guest had volunteered for Brandon Parva.

4.2 Developments at Welborne Lake – no planning breach so case closed by South Norfolk

4.3 Newsletter distribution – Five volunteers contacted clerk. Sara Martin will take over the current vacancy.

5. Matters for discussion.

5.1 GDPR – no issues to report.

5.2 Co-option – Application received from Andrew Gill. Andrew spoke for a few minutes to the council. Council agreed to co opt Andrew onto the council. Clerk to arrange necessary paperwork for next meeting.

5.3 Proposed new footpath – no further information available.

5.4 Digital/Mobile coverage during power failure. Simon to move forward with this.

5.5 2023 meeting dates agreed as; 11 Jan, 8 Mar, 12 Apr, 17 May, 12 Jul, 13 Sept and 22 Nov.

5.6 Grant applications – agreed dates for applications to be submitted as 4th January 2023.

6. Planning Matters

- 6.1 Planning History/decision 2022 – Update on recent applications received from Simon and reviewed at the meeting.
- 6.2 South Norfolk Planning application – 2022/2007 Garden room extension to include anthracite 4-part sliding patio doors. Low Farm Cottage, Church Rd, Runhall. NR9 4DW. Councillors support this application.
- 6.3 South Norfolk planning application – 2022/2053 Conversion of redundant agricultural building to a dwelling, change of use of land to residential curtilage, installation of solar panels, extension to provide front entrance for disabled access. South of The Green, Runhall. The council had no specific issue with the conversion itself however, they are concerned over the access road – The Green, Runhall. The state of this road is a cause for concern with damage to the road surface and verges having been reported to Highways on a number of occasions (and repaired sometimes). Further development at the end of the road may exacerbate the problems. The council would like to know Highways view on the state of the road and also whether the road could be improved as part of this development.
- 6.4 Query unauthorised mobile homes at Nightingale Care Home, Welborne. Reported to South Norfolk enforcement department.
- 6.5 Any time limited planning - none

7. Resident's questions.

None received

8. Reports from Litter wardens, District Cllr, County Cllr, & Parish Cllrs

- 8.1 Richard Elliott advised the council - Long Stratton offices are now closed the new shared premises with Broadland should be finished early Spring. These will be at Broadland Business Park. Many staff are still working partly from home. There will be mobile council office facilities for rural areas once the new premises are up and operational.
- 8.2 Margaret Dewsbury had emailed her reports for November and December. Outlined – still working on budget, grants being awarded for warm hubs – libraries official warm hubs. Avian flu – voluntary registration encouraged. Council added to government's household support fund to ensure there is sufficient funding for the continuation of the fifteen food hubs.

9. Public Rights of Way (PRoW)

- 9.1 Update report received from Simon prior to meeting. Currently paths are in a reasonable condition just a little wet.

10. Highways

- 10.1 Highways outstanding issues report received prior to meeting.

10.2 Runhall Community Group – village passing places and school bus shelter. Council agreed to support both these campaigns. Clerk to advise Highways. Simon to add to Highways outstanding issue report.

11. Finance

11.1 Cheque was approved and signed – Jane Brown - £13 materials for Runhall phone box.

12. Correspondence, including circulated items via email prior to meeting not included elsewhere.

12.1 Rural Mobility Survey – Andrew to complete on behalf of the council

12.2 Runhall Recreation Ground – Trustees report. Bev Long – trustee reported that the trustees had met twice since last years report with various email communications between meetings. Rents for the coming year had been collected with no vacant plots and one person on the waiting list. Still some issues with tenants not adhering to the agreement but trustees monitoring and looking at ways it can be improved. Insurance was renewed in the summer and the parish council thanked for the grant to enable this. In the initial stages of looking at the possibility of putting water on the allotments for tenants use. Two trustees have resigned – Peter Wood and Andrew Egerton-Smith who were thanked for their time as trustees. Caroline Blacklock has been appointed a trustee. The second vacancy will be filled soon.

13. Next meeting date - agreed as 11 January 2023.

14. News from BPCR & W Parish Council – agreed items for next edition – vacancies filled, South Norfolk Council bin app, council elections in 2023, parish council grants, information from Norfolk County Council and 2023 meeting dates.

There being no further business the meeting closed at 8.15pm