

BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MINUTES OF ANNUAL PARISH MEETING

Wednesday 21 May 2025, 7:30pm, Welborne Village Hall.

Present.

Councillors – Simon Guest, Peter Wood, Mike Webb, Clare Kay and Andrew Gill, along with the clerk Bev Long, County Councillor Margaret Dewsbury, District Councillor Richard Elliott and 1 member of the public.

1. To elect a Chair for the forthcoming year.

Simon Guest was nominated as Chair – proposed by Peter Wood, seconded by Mike Webb and unanimously agreed.

2. To elect a Vice Chair for the forthcoming year.

Andrew Gill was nominated as Vice chair – proposed by Simon Guest, seconded by Mike Webb and unanimously agreed.

3. To receive and accept any apologies for absence.

Apologies received and accepted from John Baldock.

4. To receive declarations of interest in items on the agenda and requests for dispensation.

None declared.

5. To approve the minutes of the meeting

5.1 Held on 12th March 2025 - approved and signed by the chair.

6. Matters arising from the minutes – not covered elsewhere.

6.1 Co-option – no interest received.

6.2 Annual Parish Meeting feedback – good meeting, excellent speaker and involvement from the police.

7. Matters for discussion.

7.1 GDPR - none

7.2 Speed limits in village/parish – Simon met with Adam Mayo (Norfolk County Council Highways Engineer) and 5 residents of Welborne to discuss the possibility of speed limits through Welborne. It was stated that reduced limits are very unlikely but the process will be followed. It is possible to provide signage and road markings to help alleviate the issue.

7.3 Village Sign in Welborne - nothing further to report to date. Simon to chase.

7.4 Electric Fencing issues – fencing causing issue has currently been removed.

8. Planning Matters

8.1 Planning History/Decisions 2025 – report given by Simon.

8.2 South Norfolk Application – comments via email.

– 2025/0964 Variation of conditions 2,3,4,6,8 changes in design including reduction of footprint of original planning permission 2022/2053. Agricultural building south of The Green, Runhall. - - There were no objections raised to this application.

8.3 Any time limited planning

None

9. Residents questions

None

10. Reports from litter wardens, District Cllr, County Cllr & Parish Cllrs

10.1 Margaret Dewsbury gave her report highlighting compost awareness week, Drowning/lifesaving campaign, new community fund, reported fires so far this year (so far this year 80% of 2022). A full report had been previously emailed to councillors.

10.2 Richard Elliott gave his report highlighting Community awards closing at the end of May, Members grant, Community action fund for capital projects closes in early June and Nature recovery grants are available.

11. Public Rights of Way (PRoW)

11.1 Update given via Simon's report – no issues. New warden required for Runhall footpaths - thanks given to Mrs Gill for her work as Runhall Footpath warden as she stands down from the position.

12. Highways

12.1 Highways outstanding issues report – no big issues. Remind everyone to continue to report potholes.

12.2 Date being arranged for highways engineers visit.

13. Finance

13.1 Accounts for approval – agreed by council and signed by chair.

13.2 Annual Audit 2024/2025

a. Annual internal audit report – report given to council -completed with no issues.

b. Certificate of exemption – agreed by council to certify itself as exempt – signed by chair.

c. Annual Governance statement – section 1 – approved by council and signed by chair.

d. Accounting statements – section 2 – agreed by council and signed by chair.

13.3 CIL report – currently £1199.63 held in account.

13.4 Cheques were approved and signed – Runhall Recreation Ground - £50, Runhall Community Group £50, Information Commissioners Office annual registration - £52.

14. Correspondence – including circulated items via email prior to meeting not included elsewhere

14.1 – South Norfolk Council – Anti social behaviour, Crime and Policing Act 2014 – renewal proposal – no comments to submit.

15. Next meeting date – 16 July 2025

16. News from BPCR & W Parish council - agreed items for next edition

- Annual parish meeting, Parish Council annual meeting, councillor vacancy, footpath warden, water and fire safety, nature conservation fund

There being no further business the meeting closed at 8.03pm