

# BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 15 September 2021, 7:30pm, Welborne Village Hall.

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Present.

Councillors – Simon Guest (chair), Peter Wood and Andrew Egerton Smith along with the clerk Bev Long. Also, present was District Cllr Richard Elliott and County Cllr Margaret Dewsbury.

1. To receive and accept any apologies.  
Clare Kay, Mike Webb and Donna Dean – all apologies accepted.
2. To receive declarations of interest in items on the agenda and requests for dispensation.  
None.
3. Declaration of acceptance of office – Cllr  
As Donna was absent from the meeting it will be signed at the next meeting.
4. To approve the minutes of the meetings held on 14 July 2021  
Minutes were approved and signed by the chair.
5. Matters arising from the minutes – not covered elsewhere.
  - 5.1 Salt bin – no volunteers had come forward following the article in the newsletter to ‘re letter’ the bin.
  - 5.2 Advertising signs – article previously circulated to all councillors – no further action required
6. Matters for discussion.
  - 6.1 Resignation received from Clare Miller but will continue with defibrillator, bus stop and litter pick until their conclusion. Clerk to inform South Norfolk with a view to co-opt a replacement.
  - 6.2 GDPR – no issues to report. Some landowners had agreed to be contacted via email for future correspondence.
  - 6.3 Defibrillator – Clare Miller looking to begin fundraising by the end of the year. Richard will communicate directly with Clare regarding the grant issued. Although the council is likely to contribute to the cost of the defibrillator the fundraising, purchase and subsequent maintenance details are unknown and will be discussed further with the Runhall Village Community Group.
  - 6.4 Supporting Local Business Development – Simon with George Freeman setting up a working group for this. Parish council is happy to be involved.

## 6.5 What would councillors like to achieve in the future – update

6.5a Footpath from Welborne to Barnham Broom – no reply received from Barnham Broom Parish Council – Simon to chase

6.5b Bus Stop for school bus in Runhall – no further development

## 6.6 Parish Council Website – defer to next meeting

6.7 Notice Board in Welborne – board ordered – clerk to arrange to have it erected.

6.8 Litter wardens – Mr & Mrs Hancock and the Gill family happy to continue. Thanks, given to Hannah Wimhurst for her recent great efforts in litter picking in the Parish. Item to be included in the newsletter for a warden in Brandon Parva

6.9 Digital/Mobile coverage during power failure – agreed this was a problem in the parish – some areas had little or no signal for mobile phone usage. Simon to pass information to Margaret who will investigate it for us.

6.10 South Norfolk/Broadband Community Forum – attended by Simon. Reported that local communities to link together / discuss ways to improve communication. Simon to produce notes from the forum for the council.

## 7. Planning Matters

7.1 Planning History/decisions 2021 – councillors viewed the spreadsheet detailing decisions since our last meeting.

7.2 Any time limited planning applications – none received.

## 8. Residents questions

No questions from residents received

## 9. Reports from District Cllr, County Cllr, & Parish Cllrs

District Cllr Richard Elliott reported new customer charter agreed – hopefully lead to better service to customers from South Norfolk. Apologies if anyone has experience customer service problems. Some current issues with recruitment leading to a few vacancies. Leisure centres are now fully open and operational. Encourage everyone to use.

County Cllr Margaret Dewsbury report had been circulated to Cllrs prior to the meeting – Still working on one million trees initiative, parish partnership – road safety community fund – lines, speed signs etc trying to look at Districts not individual councils and then bulk buy.

## 10. Public Rights of Way (PRoW)

10.1 Update report – two landowners had replied. Simon to investigate information given by Mr Harrison regarding change in the footpath on his land.

10.2 Update from wardens and any other issues – All footpaths are currently in a reasonable condition.

## 11. Highways

11.1 Update report was discussed – outstanding issues had been reported, flooding is still a problem.

## 12. Finance

12.1 Cheques were approved and signed for; Clerks pay £700.44, Clerks expenses £30.38, Notice board and fixing £584.71, Website renewal costs – domain, mailbox & premium plan £153.33

## 13. Correspondence, including circulated items via email prior to meeting not included elsewhere.

13.1 Email – commemorative gift to the council / community – agreed it was a nice gesture.

## 14. Next meeting date

Agreed as 17 November 2021 -

## 15. News from BPCR & W Parish Council – agree items for next edition

Agreed items to be included – Litter warden, Parish Council vacancy, NCC business support, leisure centres and PROW's

There being no further business the meeting closed at 8.50pm