

BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 15 July 2020, 7:30pm via Zoom Video Conference.

This meeting took place via video conference due to the current Coronavirus pandemic and government guidelines to stay at home.

Present;

Councillors – Simon Guest (chair), Andrew Egerton-Smith, Peter Wood, Clare Kay, Clare Miller along with the clerk Bev Long.

1. To receive and accept any apologies

Apologies received from Mike Webb and Carolyn Bailey – both accepted by the council.

2. To receive declarations of interest in items on the agenda and requests for dispensation

No declarations of interest were declared in relation to items on the agenda

3. Finance

3.1 To agree the accounts of the financial year ending 31/3/2020 – The accounts had been circulated prior to the meeting. The clerk explained the new format. The accounts were approved by the council.

3.2 Annual Audit – declaration of exemption from audit – the clerk explained that the council was eligible to be exempt from the external audit, the council approved and authorised the Chair and Clerk to sign the form.

3.3 Annual Audit – approve Annual Governance Statement 2019/2020 – the clerk summarised the purpose of the form the council agreed the responses and approved the signing of the form.

3.4 Annual Audit – approve Accounting Statements 2019/2020 – the clerk explained the figures on the form as per the accounts and the council approved the signing of the form

3.5 To approve payments – the council approved payments of; Runhall Recreation Ground grant (as agreed at the January 2020 meeting) of £126, Zurich Insurance Renewal of £167.44 and Clerks salary & expenses of £833.22 which also included ICO renewal & Website Accessibility report invoice.

The clerk will arrange for the forms and cheques to be signed outside of the meeting due to current restrictions.

4. Planning

4.1 Planning application 2020/1080 Removal of condition 2 from permission FH – Agricultural Occupation Restriction. Greenacre, Welborne Rd, Welborne. NR20 3FL. The following was agreed – clerk to send to South Norfolk.

The council oppose this application because it does not appear to have gone through due process. In order to consider removing the agricultural occupancy condition the applicant needs to prove that the property is no longer required as an agricultural workers dwelling. The process for doing this requires the property to be marketed as such for at least 6 months. This does not appear to have happened and until this has been done and the lack of need as an agricultural workers dwelling demonstrated, the council cannot support the application.

4.2 Planning application 2020/1208 Convert existing barn structure with approved but unbuilt extension (PP-2017/1547) for residential use. Workshop, Tollgate Barn, Mattishall Rd, Welborne. The following was agreed – clerk to send to South Norfolk.

This appears to be a resubmission of application 2019/2155 which the Parish Council supported, albeit with the provision that the planning merits were finely balanced and that the Parish Council would not wish any permission here to establish a precedent for the loss of other business premises.

The re-submission looks to address concerns raised by South Norfolk Council. The planning and design and access statement submitted this time details how these issues are being addressed. We have a concern that part of this explanation refers to an exchange of emails with the case officer that do not appear to be included in the supporting documentation so it is hard to know whether the issues have been fully addressed.

Overall, given we supported the initial application and we see no new issues, we are happy to support this application with the provision about not establishing a precedent regarding the loss of other business premises.

5. COVID – 19

Council discussed issues/thoughts of the last few months – it was felt that we were doing ok in the immediate area with lots of the community looking after each other. Some residents struggled with accessibility to facilities and there was some concern about vulnerable people in our parish.

It was agreed that we would produce a newsletter following this meeting – Simon to draft and safeguarding vulnerable residents would be included. Clare Miller requested that footpaths be included – as many were impassable. Clerk advised Clare Miller of the procedures of reporting problems with footpaths.

Next meeting scheduled for Wednesday 16th September 2020

The chair thanked everyone for attending and closed the meeting at 8:10pm