

Brandon Parva, Coston, Runhall & Welborne Parish Council

You are hereby summoned to attend the Annual Parish Council meeting

Date: **Wednesday 17 May 2023**

Time: **7:30pm**

Venue: **Welborne Village Hall**

Bev Long - clerk

Agenda (published 10 May 2023)

- 1 To elect a Chair for the forthcoming year
- 2 To elect a Vice-Chair for the forthcoming year
- 3 Co option to fill two vacancies arising from the election process
- 4 To receive and accept any apologies for absence
- 5 To receive declarations of interest in items on the agenda and requests for dispensation
- 6 To approve the minutes of the meetings
 - 6.1 Held on 8 March 2023
- 7 Matters arising from the minutes – not covered elsewhere
 - 7.1 Annual Parish Meeting – feedback
 - 7.2 Kings Coronation Grant
 - 7.3 Enforcement report – Nightingale Care Home
- 8 Matters for discussion
 - 8.1 GDPR
 - 8.2 Roles - wardens
 - 8.3 Digital/Mobile coverage during power failure
- 9 Planning matters
 - 9.1 Planning History/Decisions 2023
 - 9.2 South Norfolk Application – 2023/0941. Replace tiles and ancillary works to single storey extension Cobwebs, Herring Lane, Coston. NR9 4DT
 - 9.3 Any time limited planning

10 Residents questions

11 Reports from Litter wardens, District Cllr, County Cllr & Parish Cllrs

12 Public Rights of Way (PRoW)

12.1 Update from wardens and any other issues

13 Highways

13.1 Highways outstanding issues report

13.2 Rangers update

14 Finance

14.1 Accounts for approval

14.2 Annual Audit

a. Annual internal audit report

b. Certificate of exemption

c. Annual Governance Statement – section 1

d. Accounting Statements – section 2

14.3 CIL report

14.4 Cheques for approval and payment

Zurich Municipal	Insurance renewal	£167.44
Information Commissioners Office	Data protection annual fee	£40
South Norfolk Kings Coronation grant payment	Runhall Community Group	£200
	TOTAL	£407.44

15 Correspondence, including circulated items via email prior to meeting not included elsewhere

15.1 Barnham Broom & Upper Yare Remembrance Project

16 Next meeting date – 12 July 2023

17 News from BPCR & W Parish Council – agree items for next edition