

Brandon Parva, Coston, Runhall & Welborne Parish Council

Councillors are summoned to attend the Annual Parish Council meeting. The public are most welcome to attend.

Date: **Wednesday 27th May 2026**

Time: **7:30pm**

Venue: **Welborne Village Hall**

Bev Long - clerk

Agenda (published 20th May 2026)

- 1 To elect a Chair for the forthcoming year and signing of 'acceptance of office' form
- 2 To elect a Vice Chair for the forthcoming year
- 3 To receive and accept any apologies
- 4 To receive declarations of interest in items on the agenda and requests for dispensation
- 5 To approve the minutes of the meeting
 - 5.1 Held on 11th March 2026
- 6 Matters arising from the minutes – not covered elsewhere
 - 6.1 Co-option
 - 6.2 Annual Parish Meeting feedback & signing of 2025 minutes
- 7 Matters for discussion
 - 7.1 GDPR
 - 7.2 Village sign in Welborne
 - 7.3 Neighbourhood watch
- 8 Planning matters
 - 8.1 Planning History/Decisions 2025/26
 - 8.2 Tree Preservation Order – SN0801 – Land south of All Saints Church, Church Lane, Welborne.
 - 8.3 South Norfolk application – 2026/1095 – Variation of conditions 8 – surface water drainage and 9 – foul drainage of permission 2025/0964. The Old Dock, The Green, Runhall. NR9 4DN
 - 8.4 Planning query - Nightingale care home – mobile homes
 - 8.5 Enforcement cases update
 - 8.6 Any time limited planning

9 Residents questions

10 Reports from Litter wardens, District Cllr, County Cllr & Parish Cllrs

11 Public Rights of Way (PRoW)

11.1 Update from wardens and any other issues

11.2 Parish Footpath Audit

12 Highways

12.1. update – Pound Lane, Black Horse Rd – ditches/grip works

12.2 Any new issues

13 Finance

13.1 Accounts for approval

13.2 Annual Audit 2025/2026

a. Annual internal audit report

b. Certificate of exemption

c. Annual Governance Statement – section 1

d. Accounting statements – section 2

13.3 CIL report

13.4 Cheques for approval and signatures

Norfolk Parish Training & Support	Annual membership fees	£72
Welborne Village Hall	2026 Hall hire	£126
Zurich Municipal	Annual insurance	£214
Information Commissioners Office	Annual Fees	£52
Runhall Community Group	Grant	£50
Runhall Recreation Ground	Grant	£50
	Total	£546

14 Correspondence – circulated prior to meeting.

15 Next meeting date – 15 July 2026

16 News from BPCR & W Parish Council – agree items for next edition – Annual parish meeting BHF link – Wymondham Beat Team – Dog mess – Copper Lane