

Brandon Parva, Coston, Runhall & Welborne Parish Council – Meeting Minutes

Wednesday 16th January 2019 at 7:30pm, Welborne Village Hall

Parish Councillors present: Simon Guest (Chairman), Clare Kay, Jaqui Russell, Carolyn Bailey and Peter Wood. Also in attendance: Bev Long (Parish Clerk).

1 Apologies for absence

Apologies were received and accepted for Cllr Mike Webb – meeting and Andrew Egerton-Smith – family commitment. Apologies also received from County Cllr Margaret Dewsbury.

2 Members declarations of interest in items on the agenda and requests for dispensation

None received.

3 Approval of the minutes of the meeting held on 21st November 2019

The minutes of the meetings were approved and signed by the Chairman as a correct record without amendment.

4 Matters arising from the minutes – not covered elsewhere

- 4.1 Broadband and mobile phone coverage – meeting was updated regarding the progress of this within the parish – East Green is expected to go live for faster broadband in March. Further updates can be found on the Better broadband website.
- 4.2 Greater Norwich Local Plan consultation – no feedback had been received and thus none had been submitted.

5 Matters for discussion

- 5.1 GDPR – no issues continuing to be vigilant about removing names on website documentation.
- 5.2 Parish Council grants – one application received from Runhall Recreation Ground. Meeting approved the £126 application. Clerk to inform the Recreation Ground trustees.
- 5.3 District and Parish Elections 2019 – May 2nd, 2019 – Agreed details to be placed in the newsletter and on the website. Also, to open the hall an hour early for our next meeting – 6th March – for any member of the public who may be interested in becoming a

councillor the opportunity to speak with current councillors and ask questions. Clerk to provide some refreshments and any necessary documentation. All councillors to encourage people to attend. Clerk to inform councillors when nomination papers are available. They will need to be submitted between 20 March - 3 April.

- 5.4 Annual Parish meeting. To be held on 10 April. Possible speakers discussed along with format of meeting (rules & regulations) - planning, Jim Squires – police, or highways re the Norwich Western Link. For 2020 it was suggested that Mary Miller from Runhall would speak about the history of parish, building on her presentation on the History of Runhall. Simon to move forward with this.

6 Planning

- 6.1 Planning History/Decisions 2018 – Simon gave updates. South Norfolk have taken our comments into account on applications.

- 6.2 Any time limited planning;
None

7 Residents Questions

None

8 Parish Plan action plans

Everything on the plan is being looked at/actioned therefore it was felt it was no longer required to be a regular agenda item. The plan was originally for 5 years 2015-2020 – what happens next? It is a big job. Mike to be asked to share his experiences of setting up the first plan at a future meeting.

9 Reports from District Cllr, County Cllr and Parish Cllrs

None received.

10 Reports from Others; Litter wardens, Fuel co-ordinator, Countryside ranger

Nothing received.

11 Highways

- 11.1 Highways review with Bob West – Highways grid updated 8.12.18 with feedback from Bob West and Simon on 7.1.19. Some white lines had been completed other on work list. Playground signs had been completed. Other issues still outstanding included passing places in Runhall, bridge on Church Road, Runhall. Anything else to be given to Simon who will chase along with asking for proposed verge cutting dates for this coming season. Everyone asked to continue reporting pot holes via Norfolk County Councils website.

11.2 Norwich Western Link options – preferred option agreed at the last meeting had been submitted.

12 Finance

12.1 Precept/Budget – agreed as £3946 this would give no increase for parishioners

12.2 Norfolk County Council Budget Consultation – no feedback received.

12.3 Cheques for approval and signature – approval given for: Clerks wages £666.31 & expenses £20.07; Hall Hire for 2019 and 2018 planning meetings £132

12.4 Norfolk County Council Budget Consultation – no feedback had been received and thus no submission made.

13 Correspondence

13.1 Parishioner email – grip ditch clearing on Pound Lane, Welborne – these had been cleaned by a local farmer, but it appears highways have refilled them when cleaning the grips. Simon to report to highways.

13.2 Parishioner email – dog fouling on Copper Lane, Runhall – council not in a financial position to purchase and upkeep dog bins around the parish. Item to be placed in the newsletter and ‘no dog fouling’ notices to be placed at the relevant area.

13.3 Website stats – councillors agreed to receive these from the clerk

13.4 Welborne Nursing home – sewerage and caravan issue. Discussed and agreed to contact both environmental services and planning regarding the issues. Clerk to advise parishioner to also contact them.

14 Next meeting

Agreed as 6 March 2019 - Apologies received from Mike Webb.

15 News from BPCR & W parish council – agree items for next edition. Elections, Annual Parish Meeting, Precept, Allotments, Dog fouling, Phone kiosk and Weather Ready article

The Chairman closed the meeting at 8:50pm