

Brandon Parva, Coston, Runhall & Welborne Parish Council – Meeting Minutes

Wednesday 20 November 2019 at 7:30pm, Welborne Village Hall

Parish Councillors present: Simon Guest (Chair), Carolyn Bailey, Clare Kay, Clare Miller, Andrew Egerton-Smith, Mike Webb and Peter Wood. Also, in attendance: Bev Long (Parish Clerk), District Cllr Richard Elliott (from 8.050pm and five members of the public. (2 members of the public left at 8:15pm)

1 Apologies for absence

Apologies were received from County Cllr Margaret Dewsbury

2 Members declarations of interest in items on the agenda and requests for dispensation

None

3 Approval of the minutes of the meeting held on 25th September 2019

The minutes were approved and signed by the chair following the addition to 4.4 Councillors were invited to view the condition of the verge area.

Approval of the minutes of the meeting held on 14th October 2019 (planning)

The minutes were approved and signed by the chair.

4 Matters arising from the minutes – not covered elsewhere

4.1 Holly Brook Farm – Simon updated meeting after speaking with South Norfolk – as it currently stands the property does require planning permission. Simon to contact South Norfolk to clarify the current position.

4.2 Road Name Signs – clerk to chase

4.3 Bins/Rubbish in Runhall – still an issue. Simon to contact Richard Elliott. Simon asked Richard later in the meeting – Richard advised he would speak to the environmental officer and update the clerk with any information was available.

5 Matters for discussion

5.1 GDPR – no issues raised

5.2 Meeting dates for 2020 – agreed as, once confirmation of hall availability, 8 January, 11 March, 22 April (annual parish meeting), 20 May, 15 July, 16 Sept and 18 November.

- 5.3 Parish Council grants – agreed applications are required to be submitted by 31st December. Clerk to put application form on the website. To be included in the newsletter.
- 5.4 Western Link Road – No further information available. Questionnaire was completed and submitted by Simon on behalf of the parish council.
- 5.5 Norfolk County Council budget consultation 2020-2021 – Simon reported that NCC are proposing a 3.99% increase. Views from councillors to be sent to Simon and he will submit then collectively. Alternatively, councillors to submit their views direct to NCC.

6 Planning

- 6.1 Planning History/Decisions 2019 – update given and discussed
- 6.2 Application for consideration – 2019/2155. Workshop, Tollgate Barn, Mattishall Rd, Welborne. Conversion of existing barn to residential together with extension. Plans viewed and discussed. Applicants present at meeting spoke about their plans conversion to allow family to live on the site they also reported that the property has the boundary of Breckland and South Norfolk District councils running through it, so applications have to be submitted to both councils. Councillors agreed to support the application with conditions – the Parish Council would not wish any permission to establish a precedent for the loss of other business premises.
- 6.3 Any time limited planning – none presented.

7 Residents Questions

- 7.1 Public – concern regarding speeding on Mattishall Rd especially near Tollgate Barn. Simon to speak with Margaret Dewsbury although it was thought that the area would not be within a speed restriction zone. Concern was also expressed generally about speeding in the parish.
- 7.2 Public – Passing place signs damaged. Simon to report to Bob West (Norfolk County Council Highways). Carolyn to provide Simon with some picture evidence.

8 Reports from District Cllr, County Cllr and Parish Cllrs

- 8.1 District Cllr Richard Elliott reported; Help Hub information, putting people in touch with agencies before a bigger problem occurs. To send an electronic copy to the clerk for inclusion on the website. South Norfolk Council's strategic plan is expected to be available in the new year. Funding/Finance – Community Action Fund for applications up to £15,000. Information to be included in the next parish newsletter.

9 Reports from Others; Litter wardens, Fuel co-ordinator, Countryside ranger

None received

10 Highways

- 10.1 Highways grid updated and outstanding issues discussed.

11 Finance

- 11.1 Cheques for approval and signature – approval given for: Councillor Training – Clare Miller and Clerk agenda/minutes training from Norfolk PTS £82.40

12 Correspondence – items circulated prior to meeting for information

- 12.1 Norfolk Fire & Rescue Service draft integrated risk management plan - discussed and agreed any responses to be sent to Simon by the end of November who would then collate and submit a parish council response.

13 Next meeting date – 8th January 2020

- 14 News from BPCR & W parish council** – agreed items for next edition from meeting along with; encouraging public to ask questions of the parish council and mud on the roads – rules and regulations, Clare Kay to send link.

The Chairman closed the meeting at 8:25pm