

# Brandon Parva, Coston, Runhall & Welborne Parish Council

You are hereby summoned to attend the Annual Parish Council meeting at Welborne Village Hall on **Wednesday 18<sup>th</sup> May at 7:30pm.**

*B A Long*  
Bev Long – clerk  
brownowlbev@gmail.com  
11 May 2016

2 East Green  
Runhall  
NR9 4DW  
01362 850162

Members of the public are very welcome to attend

## **AGENDA**

### **Apologies for absence;**

**Declarations of Interest;** *Trevor Curson is a Trustee of Welborne Village Hall, Mike Webb & Trevor Curson are members of one of the committees of Welborne Village Hall. Andrew Egerton-Smith is a member of the Parochial Church Council of All Saints Church, Welborne. Peter Wood and Mike Webb are trustees of Runhall Recreation Ground. In a small village, some overlap of membership between village organisations is inevitable. There may be occasions when decisions are taken which affect Welborne Village Hall, Runhall Recreation Ground or Welborne Church and it is not possible to carry out the business of the council without those named being involved in such decisions.*

### **Other Declarations;**

### **Election of Officers; Chair and Vice Chair**

### **Declaration of acceptance of office; Chair**

### **Updating Declaration of Interests; All**

**Minutes of meeting;** Parish Council Meeting on 2<sup>nd</sup> March 2016 and Annual Parish Meeting on 13<sup>th</sup> April 2016 for approval (*draft copies attached*)

### **Matters arising from the minutes - not covered elsewhere;**

1. Tree Warden
2. Footpaths – including footpath warden

### **Residents' questions - 15 minutes to hear from members of the public**

### **Matters for discussion;**

1. Annual Parish Meeting – feedback – Local re-use event
2. Parish Picnic – Queen's 90<sup>th</sup> birthday – Stephanie
3. Email – concerns about deterioration of the appearance of the area
4. Email – local thefts
5. Anglian Water Sewerage Scheme
6. Parish Walks – walk and record – who organising/what/when?
7. Parish Council insurance
8. Norfolk ALC
9. Review of council procedure documents – Standing Orders (*final draft attached*)

### **Parish Plan action plans**

1. Update on medium term actions; Welborne PCC and Finance in Newsletter
2. Next items to be progressed

### **Reports from District Cllr, County Cllr & Parish Cllrs;**

### **Reports from others;**

**Litter wardens /Fuel Co coordinator**

**Highways;**

1. Flooding issues in Coston
2. Any other highway issues

**Finance:**

1. Cheques for signatures
2. CIL payment
3. 2015/2016 accounts for approval
4. Annual audit return for approval and signature

**Correspondence, including circulated items via email;**

**Circulated;** Weekly listings of new and decision planning applications from South Norfolk Council, Police Connect messages, Police & Crime Commissioner (PCC) for Norfolk round up, SNC rubbish & recycling changes, Norfolk ALC Parish Paths Seminar, Norfolk PTS.

1. Email – Changes to collection days - household rubbish and recycling bins
2. Flexibus service

**Planning;**

1. Planning application procedures
2. Feedback from Planning Training Seminar - Carolyn
3. Application 2016/0477; Coston Lodge, Church lane, Coston – New dwelling to replace existing bungalow - update
4. Application 2016/0789; East View, Welborne – Variation of condition 2 following planning application 2015/1451 – 2No. roof lights added, wall cladding covering the 3 intermediate brick piers to south side of the new garage building, the left end window size reduced and new roofed enclosure added to west end to contain the relocated biomass boiler from the main house including flue.
5. Breckland Council – planning appeal; Thynnes Lane, Mattishall. Erection of four detached dwellings, garaging and associated access. App. Ref. 3PL/2015/1138/F – Appeal ref. APP/F2605/W/16/3147186. Application can be viewed at <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>

**Topics for Next Meetings: 20<sup>th</sup> July 2016**

**News from BPCR&WPC** (items for next edition) – changes to rubbish & recycling bins collection days

**To pass a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item;**

1. Review of Clerks hours, contract and job description