

BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 12th March 2025, 7:30pm, Welborne Village Hall.

Present.

Councillors – Simon Guest, Clare Kay, Mike Webb, Andrew Gill along with the clerk Bev Long, District Cllr Richard Elliott and County Cllr Margaret Dewsbury.

1. To receive and accept any apologies for absence.
John Baldock – apology accepted.
2. To receive declarations of interest in items on the agenda and requests for dispensation.
None
3. To approve the minutes of the meeting held on 8th January 2025
Minutes approved with no amendments and signed by the chair.
4. Matters arising from the minutes – not covered elsewhere.
 - 4.1 Co-option – no applications received.
 - 4.2 Enforcement report – Moncks Hall and Land to rear of Field view have been included on the latest report.
5. Matters for discussion.
 - 5.1 GDPR – none
 - 5.2 Website – all agreed an improvement, clerk to continue to add relevant and updated contents.
 - 5.3 Annual Parish Meeting – advised date of 16th April with Joseph Kenny – Senior recycling and partnership manager for South Norfolk & Broadland will be our external speaker. He will give a short talk on recycling in our area including plans to have separate collection for food waste in 2026.
 - 5.4 Speed limits in village/parish -Simon to chase with highways.
 - 5.5 Village Sign in Welborne – advised to contact planning for further information.
 - 5.6 Electric fencing issues – information given and reported but no feedback received. Simon to chase.
6. Planning Matters
 - 6.1 Planning History/Decisions 24/25 – report given by Simon.
 - 6.2 South Norfolk Applications agreed via email reported to council – 2025/0185 Land west of Welborne Common and 2024/3685 Coston Hall.
 - 6.3 Any time limited planning – None
 - 6.4 Question raised concerning conversion of garage to living space – Richard Elliott to enquire if a planning application is required.

7. Residents questions

None received.

8. Reports from litter wardens, District Cllr, County Cllr & Parish Cllrs

8.1 Margaret Dewsbury (County Cllr) sent a report which was circulated to all councillors prior to the meeting highlighting - devolution, local government reform, roads and electric blanket checks.

8.2 Richard Elliott (District Cllr) gave a brief report including a new project regarding a conservation fund.

8.3 Councillors raised questions regarding recycling centres new booking system and the increase of 19% in water bills.

9. Public Rights of Way (PRoW)

9.1 No issues reported.

10. Highways

10.1 Simon arranging a 'tour round parish' date with Adam Mayo – Highways Engineer. Everyone reminded to continue 'reporting' potholes – item to be included in parish council newsletter.

11. Finance

11.1 Cheque payments for clerks pay & expenses £868.44, Annual subscription to Norfolk Parish Training & Support £57.50 and Website redevelopment £145.00 where approved and cheques signed.

12. Correspondence – including circulated items via email prior to meeting

12.1 Email from parishioner regarding dog fouling in parish – Richard Elliott to advise correct procedure to follow.

13. Next meeting date – Annual Parish Meeting – 16th April, Annual Parish Council Meeting - 21st May 2025

14. News from BPCR & W Parish council - agreed items for next edition – Website photos, Parish Councillor vacancy, Annual Parish Meeting, Potholes and Devolution and Local Government Reform information.

There being no further business the meeting closed at 20.15pm.