

BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 1 December 2021, 7:30pm, Welborne Village Hall.

Present.

Councillors – Simon Guest (chair), Peter Wood, Mike Webb, Clare Kay, Donna Dean and Andrew Egerton Smith along with the clerk Bev Long. Also, present was District Cllr Richard Elliott and County Cllr Margaret Dewsbury.

Donna signed the Declaration of acceptance of office paperwork and was welcomed into the meeting.

1. To receive and accept any apologies.

None

2. To receive declarations of interest in items on the agenda and requests for dispensation.

None.

3. To approve the minutes of the meetings held on 15 September 2021

3.1 Minutes were approved and signed by the chair following the amendment of 6.3 to read fundraising, purchase and subsequent maintenance is unknown and will be discussed further with the Runhall Village Community Group.

4. Matters arising from the minutes – not covered elsewhere.

4.1 Supporting Local Business Development – no further updates available at present

4.2 South Norfolk/Broadland Community Forum – Simon is attending another meeting and will forward notes from both to the council.

5. Matters for discussion.

5.1 Co-option – no interest has been expressed. To be placed in the next newsletter

5.2 GDPR – no issues to report.

5.3 Defibrillator – Simon had received an update from Clare Miller on behalf of the Runhall Village Community Group (RVCG) with RVCG initially purchasing the defibrillator, but the long-term ownership would possibly be by the parish council. The RVCG are looking to fundraise. Discussed that there is a defibrillator at Welborne and Coston Hall Farm Shop. Simon to communicate with the group about initial and ongoing costings.

- 5.4 Proposed new footpath – Mike had spoken with the clerk of Barnham Broom Parish Council and had tried to contact the chair with no response. Simon to contact them again with a deadline date to respond too.
- 5.5 Parish Council website – clerk had done some research and had copied the original website so we can now update/refresh it. Simon to co ordinate these changes with the clerk.
- 5.6 Litter wardens – warden still required for Brandon Parva – to be advertised in the newsletter.
- 5.7 Digital/Mobile coverage during power failure. Simon advised them of the problem area in the parish – will chase for a response
- 5.8 Meeting dates for 2022 agreed as – 12 January, 9 March, 14/20 April, 18 May, 13 July, 14 September and 23 November.
- 5.9 Grant applications for 2022/2023 – application form to be available on the website – deadline date for applications 5 January 2022
- 5.10 Statement of Community Involvement consultation – Simon updated the meeting regarding the consultation period of 22 Nov – 7 Jan 2022
- 5.11 Queen’s Platinum Jubilee Celebrations – item to be placed in the newsletter asking if anyone in the parish is planning any activities.
- 5.12 Newsletter Distribution – vacancy for distributor in Runhall – to be advertised in the newsletter.

6. Planning Matters

- 6.1 Planning History/decisions 2021 – councillors viewed the spreadsheet detailing decisions since our last meeting although there has been very little activity. Clerk to chase planning enforcement re; Welborne pit.
- 6.2 Any time limited planning applications – none received.

7. Residents questions

No questions from residents received

8. Reports from District Cllr, County Cllr, & Parish Cllrs

District Cllr Richard Elliott reported that everything has been fairly quiet; local business’ can be entered into the business awards; 2 hours free car parking is available in South Norfolk car parks over the Christmas period; member ward grant – still an amount available. Richard to provide some information for our newsletter.

County Cllr Margaret Dewsbury report had been circulated to Cllrs prior to the meeting – grants available along with environmental grants; Ketteringham recycling depot is now closed and Harford P&R site is open; discussed – verge cutting, required more often, at least twice in a season; discussed Honningham Thorpe Project – Margaret advised no planning permission has

been applied for yet although the company have been sending out information / giving webinars. It was also noted that neither South Norfolk nor Norfolk County Council would look at approving this if an application were submitted.

Mike Webb requested another road name sign for Pound Lane and reported a signpost that had fallen over – clerk to report.

9. Public Rights of Way (PRoW)

9.1 Update report – all okay – just wet and muddy.

10. Highways

10.1 Highways outstanding issues reported – updated verge cutting, potholes and flooding

11. Finance

11.1 No items

12. Correspondence, including circulated items via email prior to meeting not included elsewhere.

None

13. Next meeting date

Agreed as 12 January 2022

15. News from BPCR & W Parish Council – agree items for next edition

Agreed items to be included – Litter warden, Parish Council vacancy, newsletter delivery, Queens Platinum Jubilee, South Norfolk Community funding, parish council grants, meeting dates for 2022

There being no further business the meeting closed at 8.55pm