

# BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 22 November 2023, 7:30pm, Welborne Village Hall.

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Present.

Councillors – Simon Guest, Andrew Gill, Mike Webb, Clare Kay, John Baldock and Peter Wood along with the clerk Bev Long, South Norfolk District Councillor Richard Elliott and County Councillor Margaret Dewsbury. 1 member of the public was also present.

1. To receive and accept any apologies for absence.

None.

2. To receive declarations of interest in items on the agenda and requests for dispensation.

None

3. To approve the minutes of the meeting held on 4<sup>th</sup> October 2023

Minutes approved and signed by the chair.

4. Matters arising from the minutes – not covered elsewhere.

4.1 Co-option – no applications received to be included in the parish newsletter.

4.2 Enforcement report – no further information received.

5. Matters for discussion.

5.1 GDPR – none

5.2 Digital/Mobile coverage during power failure – Simon updated the meeting. Ofcom have said that ‘if you are dependent on your landline phone your provider must offer you a solution to make sure you can contact the emergency services when a power cut occurs’ Information to be included in the newsletter.

5.3 Meeting dates for 2024 agreed as – 10 January, 6 March, 17 April (APM), 29 May (APCM), 17 July, 18 Sept and 20 Nov. Simon suggested a speaker from Operation Randall for the APM – all agreed. Simon to make contact.

5.4 Grant applications for 2024/2025 - a date of 31<sup>st</sup> December 2023 set for deadline to receive applications. Item to be added to newsletter.

6. Planning Matters

6.1 Planning History/Decisions 2023 – report given by Simon.

6.2 South Norfolk application – 2023/3270 Proposed replacement dwelling – Orchard Cottage, Common Rd, Welborne. All agreed to support the application.

6.3 Any time limited planning – None

## 7. Residents questions

None

## 8. Reports from litter wardens, District Cllr, County Cllr & Parish Cllrs

8.1 Margaret Dewsbury (County Cllr) gave a brief report, including – any problems with flooding and traffic during the recent flooding episodes, Digital/Mobile coverage – county is aware and are looking into the issue, adult services – winter plan in place, libraries – warm place with lots of resources available, increased fleet of gritters.

8.2 Richard Elliott gave a brief report which included details regarding – Improved customer experience, public spaces protection order, flood action week.

## 9. Public Rights of Way (PRoW)

9.1 Update given via Simon's report – thanks to two new wardens – both report the footpaths are muddy but okay. Simon to chase previously reported issues with BR2. Member of the public raised issues with deep furrows on a local footpath which he reported to the County Council.

## 10. Highways

10.1 Highways outstanding issues report – Simon gave an update. Nothing significant to report – everyone encouraged to report potholes – many seem to be appearing. Item to be put in newsletter.

## 11. Finance

None

## 12. Correspondence – including circulated items via email prior to meeting not included elsewhere

12.1 Runhall Recreation Ground – trustees report. It was reported that there were no vacant plots with rents collected for the coming year. Still some issues with tenants not adhering to the agreement – trustees monitoring. Insurance had been renewed, necessary returns submitted to the Charities commission, a grant had been received from Richard Elliott (South Norfolk District Cllr) to enable us to replace the main gate. Currently operating with full quota of trustees – Bev Long, Liz Holmes, Caroline Blacklock and Debbie Chester.

## 13. Next meeting date – 10 January 2024

## 14. News from BPCR & W Parish council - agreed items for next edition

- Co-option, Digital/mobile phones during power cut, parish council grants, 2024 meeting dates, Runhall Community Group grant, Norfolk libraries – winter warm scheme, potholes and A helping hand for South Norfolk residents.

There being no further business the meeting closed at 8.10pm