

Brandon Parva, Coston, Runhall & Welborne Parish Council

You are hereby summoned to attend the Annual Parish Council meeting

Date: **Wednesday 18 May 2022**

Time: **7:30pm**

Venue: **Welborne Village Hall**

Bev Long - clerk

Agenda (published 11 May 2022)

- 1 To receive and accept any apologies
- 2 To receive declarations of interest in items on the agenda and requests for dispensation
- 3 Election of Officers – Chair & Vice Chair
- 4 Declaration of acceptance of office – chair
- 5 Register of interest – update if required
- 6 To approve the minutes of the meetings
 - 6.1 Held on 9 March 2022, 5 April 202 (planning) and 13 April 2022 (annual parish meeting)
- 7 Matters arising from the minutes – not covered elsewhere
 - 7.1 Annual Parish Meeting – feedback
 - 7.2 Queen’s Platinum Jubilee grant application
 - 7.3 Norfolk Lieutenancy Covid commemorative plaques
- 8 Matters for discussion
 - 8.1 GDPR
 - 8.2 Co option
 - 8.3 Proposed new footpath
 - 8.4 Litter wardens
 - 8.5 Digital/Mobile coverage during power failure
- 9 Planning matters
 - 9.1 Planning History/Decisions 2022
 - 9.2 Any time limited planning

10 Residents questions

11 Reports from Litter wardens, District Cllr, County Cllr & Parish Cllrs

12 Public Rights of Way (PRoW)

12.1 Update from wardens and any other issues

13 Highways

13.1 Highways outstanding issues report

14 Finance

14.1 Accounts for approval

14.2 Annual Audit

a. Annual internal audit report

b. Annual Governance Statement – section 1

c. Accounting Statements – section 2

d. Certificate of Exemption

14.3 Cheques for approval and payment

Grant payments as approved at Jan 22 mtg	Runhall Recreation Ground	£126
	Runhall Play Area	£210
Information Commissioners Office	Data protection annual fee	£40
South Norfolk Platinum Jubilee grant payments	Runhall Community Group	£100
	Welborne Church & Village Hall	£100
	TOTAL	£576.00

15 Correspondence, including circulated items via email prior to meeting not included elsewhere

16 Next meeting date – 13 July 2022

17 News from BPCR & W Parish Council – agree items for next edition