

BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL – MEETING MINUTES

Wednesday 19 November 2025, 7:30pm, Welborne Village Hall.

Present.

Councillors – Andrew Gill, Clare Kay, John Baldock and Peter Wood, along with the clerk Bev Long.

1. To receive and accept any apologies for absence.

Apologies received and accepted from Cllrs Simon Guest, Mike Webb and District Cllr Richard Elliott and County Cllr Margaret Dewsbury.

2. To receive declarations of interest in items on the agenda and requests for dispensation.

None declared.

3. To approve the minutes of the meeting

5.1 Held on 1st October 2025 - approved and signed by the chair.

4. Matters arising from the minutes – not covered elsewhere.

4.1 Co-option – no interest received.

5. Matters for discussion.

5.1 GDPR - none

5.2 Speed limits in village/parish – signs and road markings have been completed in Welborne.

5.3 Village Sign in Welborne – question what type of sign is required and costs.

5.4 Meeting dates for 2026 agreed as 7 January, 11 March, 15 or 22 April, 20 May, 15 July, 23 September and 18 November.

5.5 Grant application deadline – date agreed as 30th December 2025

5.6 Annual Parish Meeting – agreed Defibrillator presentation and training – John Baldock to advise further.

6. Planning Matters

6.1 Planning History/Decisions 2025 – report sent by Simon prior to the meeting.

6.2 Enforcement cases update – Email from South Norfolk re; Moncks Hall gateway – clerk to provide necessary information.

6.3 Any time limited planning - none

7. Residents questions

7.1 Query from resident regarding some roads in Welborne had not had a 2nd verge cut this year.
Clerk to ask Margaret Dewsbury

7.2 Concern raised regarding speeding/traffic in Coston – discussed probable causes – vets, bridge closure in Barnham Broom. Agenda in January once bridge is open and situation can be reassessed.

8. Reports from litter wardens, District Cllr, County Cllr & Parish Cllrs

8.1 Richard Elliott sent a report which was circulated to Cllrs – highlighting the new South Norfolk Bin App, Food waste collection policy for 2026 and the Annual Christmas Toy Donation drive.

8.2 Margaret Dewsbury's reports had been circulated to Cllrs and highlighted NCC annual budget, Avian Influenza, Highways contract, Healthy ageing, adoption and Norfolk youth parliament.

8.3 Councillor concerned regarding electric bikes use in Runhall – speeding and no helmets.

9. Public Rights of Way (PRoW)

11.1 Update given via Simon's report prior to meeting. Comprehensive report received and circulated from Jack Long – Coston Footpath warden.

11. Finance

11.1 Payments for the following were approved – second signatory to be gained outside of the meeting – B Long – training costs £72.00 Cheque approved at last meeting also signed - B Long, clerks pay and expenses - £864.84.

12. Correspondence – including circulated items via email prior to meeting not included elsewhere

12.1 Email – re give way sign - Welborne. Signage all part of the speed reduction initiative around Welborne Play area – give way sign incorrectly erected but has since been corrected.

13. Next meeting date – 7th January 2026

14. News from BPCR & W Parish council - agreed items for next edition

- co-option, electric bikes, speeding - walkers and in Coston, 2026 meeting dates, anything relevant from Richard and Margarets reports. Prior notice of Annual Parish meeting and speaker. Grant applications in by 30th Dec – form on website, new road signage in Welborne.

There being no further business the meeting closed at 8.10pm