

# BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 8<sup>th</sup> January 2025, 7:30pm, Welborne Village Hall.

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Present.

Councillors – Simon Guest, Clare Kay, John Baldock, Mike Webb, Peter Wood along with the clerk Bev Long and four members of the public.

1. To receive and accept any apologies for absence.  
Andrew Gill – apology accepted. County Cllr Margaret Dewsbury also sent her apologies.
2. To receive declarations of interest in items on the agenda and requests for dispensation.  
None
3. To approve the minutes of the meeting held on 20<sup>th</sup> November 2024  
Minutes approved with no amendments and signed by the chair.
4. Matters arising from the minutes – not covered elsewhere.
  - 4.1 Co-option – no applications received.
  - 4.2 Enforcement report – Orchard Farm, Brandon Parva had been updated to case closed.
5. Matters for discussion.
  - 5.1 GDPR – none
  - 5.2 Website – agreed to proceed. New photos to be requested via the newsletter. Councillors to advise clerk ASAP any amendments required to the website contents and format.
  - 5.3 Annual Parish Meeting – agreed a speaker would be invited. Simon to ask Richard Elliott for environmental officer contact.
  - 5.4 Grant Applications for 2025/2026 – reported two applications received from Runhall Recreation Ground (allotments) and Runhall Community Group. To be considered under item 11.1
6. Planning Matters
  - 6.1 Planning History/Decisions 2024 – report given by Simon.
  - 6.2 South Norfolk Application 2024/3629. Application for change of use of farm office to veterinary clinic. Coston Hall, Coston. NR9 4DT. The council agreed neutral on this application. Comments submitted to South Norfolk - On the positive side the council would like to support local business growth in the area and particularly one that provides an important service in the countryside. On the negative side a number of local parishioners have raised concerns about the ability of the road system to handle any increased traffic caused by the new business and as such we would expect Highways to take a view on this. In addition, it is not clear if there are sufficient parking spaces for the staff and any patients (there are 4 car parking spaces and the equivalent of 5 full time staff). Should the planning be approved the council would like to see limits on any future expansion/diversification due to the traffic concerns.

6.3 Any time limited planning – None

6.4 Questions raised concerning two possible planning issues – clerk to contact planning enforcement regarding Land to the rear view of Welborne Common, possible vehicle maintenance work being undertaken in the enclosed barn and Monks Hall, Brandon Parva – building works to a listed building.

## 7. Residents questions

7.1 WVH trustees asked about reducing speed limits in the village – concern generally but also due to the recent provision of a play area at the village hall. Council to contact Highways.

7.2 Village Sign in Welborne – trustees requested help with information regarding the possible siting of a decorative village sign in Welborne along with funding help. Simon to contact County Cllr Margaret Dewsbury to ask for any information she may have regarding rules and procedures.

## 8. Reports from litter wardens, District Cllr, County Cllr & Parish Cllrs

8.1 Margaret Dewsbury (County Cllr) sent a report which was circulated to all councillors which included information regarding budget, VE and VJ days, defibrillators and solar panels.

8.2 Concern raised regarding public safety due to electric fencing around sheep in local fields which carries no signage. Simon to contact Chris Shelley the Rural Crime Officer.

## 9. Public Rights of Way (PRoW)

9.1 Some paths reported as a bit muddy but no issues.

## 10. Highways

10.1 Simon arranging a new 'tour round parish' date with Adam Mayo – Highways Engineer as previous date had to be cancelled.

Salt Bin in Brandon Parva has been moved slightly – Simon to have a look and move back to correct position if possible.

## 11. Finance

11.1 Budget – discussed. Grants considered and agreed to allocate £50 each to both applications.

11.2 Precept – agreed as £4,500 for the year 2025/2026.

11.3 Cheque for clerk pay and expenses of £937.96 was approved and signed.

11.4 Cheque approved at our November 2024 meeting was signed by second signatory.

## 12. Correspondence – including circulated items via email prior to meeting

12.1 Email from trustees of Welborne Village Hall discussed at 7.1 / 7.2.

## 13. Next meeting date – 12<sup>th</sup> March 2025

14. News from BPCR & W Parish council - agreed items for next edition – Website photos, Mattishall & Lenwade Surgery article, Co-option, Precept, Annual Parish meeting date reminder and request to slow down in the parish.

There being no further business the meeting closed at 20.30pm.

DRAFT